



# Clear Creek Metropolitan Recreation District

## **BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, AUGUST 23, 2023 HOSTED IN PERSON AND VIA ZOOM**

### **PRESENT:**

Board members present were Tom Harvey - President, Meghan Vickers - Vice President and Secretary, Scott Yard - Treasurer, Ben Shay, Secretary, and Amy Saxton - Director at Large. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Caitlin Morris - Director of Childcare, and Sara Soderberg, Bookkeeper. Members of the public present included Doug Hargrave with Iconergy.

### **CALL TO ORDER:**

President, Tom Harvey, called the Regular Meeting to order at 6:06 pm on the 23rd day of August, 2023.

### **APPROVAL OF AGENDA:**

Meghan Vickers motioned to approve the agenda, Amy Saxton seconded, and the motion passed unanimously.

### **PUBLIC COMMENT:**

Doug Hargrave (with Iconergy) was in attendance to discuss the recent finding that the Rec Center building's solar panels were not turned on. Doug relayed that his main purpose for the evening's meeting was to gather information from the Board, as well as respond to any questions the Board might have. Doug will return at the next Board Meeting with a full report on findings in regards to why Iconergy did not notice that the solar panels were turned off for an extended period of time (from April to early July). In addition, Iconergy will hold a weekly meeting with Cameron, to update her as information is gathered. The Board noted that the success of the project was reliant on ROI from the solar panels.

### **APPROVAL OF MINUTES:**

Regular Meeting (August 2nd, 2023 - rescheduled from July 26, 2023)

Amy Saxton motioned to adopt the minutes from the Regular Meeting on August 2, 2023, Meghan Vickers seconded, and the motion passed unanimously.

### **AREA REPORTS:**

Cameron Marlin informed the Board that she had attended a meeting at the Henderson Mill that morning which was a positive experience. In addition, at the meeting, they had confirmed that 2038 is the projected end of life for the mine. Cameron also noted that the District's liability insurance will increase by 2-5% for 2024, an improvement over the 10% increase we saw last year.

### **FINANCIAL REPORT (UPDATE):**

Sara Soderberg relayed to the Board that she continues to work on the process of cleaning up our financial records, and that she continues to see improvements in our financial performance.



## Clear Creek Metropolitan Recreation District

Property taxes are down about \$53k from last year, and total revenue is at 74% for the year. Year over year, the District has generated over a million dollars, compared to \$970k in revenue last year. Expenses are at 66% of budget. The Board discussed that several areas, such as personal training and equipment rentals are way down, and worthy of review.

### **NEW BUSINESS/ACTION ITEMS:**

#### **Board + Staff Retreat Recap + Recommendations**

Cameron Marlin thanked everyone for attending the retreat, noting there were good productive conversations, with positive outcomes, and that the intended outcomes were accomplished. Immediate changes to take place include an updated org chart, a copy of which will be presented at the September meeting. Jesse Peros has now transitioned to full time capacity, and the team is working on identifying number 2's for all Directors. Leadership staff are also looking forward to the weekly leadership meetings that will be implemented. The Leadership Team will be working on creating SOPs for the MOD shifts to start with, among other immediate needs.

### **OLD BUSINESS:**

#### **Ballfield Master Plan Update**

Cameron Marlin relayed to the Board that a strong letter composed by the Skate Board had been sent to the City of Idaho Springs in response to the recent vandalism at the Idaho Springs Public Library. In addition, two members of the Skate Board are organizing a community clean up day. Cameron also noted that she had had a good meeting with Everett Tetz (Newline Skateparks) regarding the RFP process and the timeline of the skatepark design process.

#### **Budget Committee Update**

Cameron noted that she had already met with Zak Gosney on the maintenance budget, which has now been completed for the ballfields. Sara Soderberg is working on the annual audit, and has filed an extension, so the audit is now due on September 30th.

### **ADJOURNMENT:**

Amy Saxton motioned to adjourn the meeting at 7:27pm, Ben Shay seconded, and the motion passed unanimously.